



Minutes

Village of Tahsis

Meeting	Regular Council
Date	Tuesday September 6, 2016
Time	7:00 PM
Place	Municipal Hall - Council Chambers

Present

Mayor Jude Schooner - Chair
Councillor Randy Taylor
Councillor Brenda Overton
Councillor Kathy Bellanger
Councillor Louis Van Solkema

Staff

Mark Tatchell, Chief Administrative Officer
Gabe Gagnier, Director of Infrastructure and Operations
Chief Russ Nickerson, Tahsis Volunteer Fire Department

Public

3 members of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

Additional material on the Strathcona Community Health Network was provided to Council Members.

Staff report to Council regarding parking on Princess Victoria View was deleted from the agenda and referred back to staff for further action.

C. Approval of the Agenda

Overton /Taylor: VOT 308/2016

That the Agenda for the September 6, 2016 Regular Council meeting be adopted as amended **CARRIED**

D. Petitions and Delegations

None.

E. Public Input # 1

Public works staff were credited for improving the physical appearance of the Village.

Definitions of "off-street" and "on-street" parking are needed for the Zoning Amendment Bylaw

F. Adoption of the Minutes

1 Overton / Taylor: VOT 309/2016

THAT the Regular Council Meeting Minutes from August 2, 2016 be adopted as presented.

CARRIED

2 Overton/Taylor VOT 310/2016

THAT the Special Council Meeting minutes of August 22, 2016 be adopted as presented.

CARRIED

G. Rise and Report

- 1** At its August 2nd 2016 closed Council meeting, Council passed a resolution that the Village terminate its lease for the "Tahsis Time Grill" building with the current lessee (0949587 BC Ltd.) and enter into a one year lease with the prospective lessee (Sally Taylor doing business as "Sally's Grill"). Staff were also directed to develop a financial analysis of options regarding this property (i.e., revenue and expenditures of lease versus taxation if sold.)

H. Business Arising

**1 Potential Purchase of 1937 Fire Truck: Report to Council
Overton/Taylor 311/2015**

THAT staff report be received for information.

CARRIED

Chief Nickerson stated his opposition to using funds from the Fire Hall Reserve Fund to pay for the purchase of the fire truck.

Council directed staff to develop options for a permanent display and storage of the fire truck and return to Council for a decision.

Taylor/Overton 312/2016

THAT staff identify funds within the Village's accounts (except statutory reserve funds) to pay for the purchase of the 1937 Fire Truck.

CARRIED

2 Tahsis Days: Report to Council

Overton/Taylor 313/2016

THAT the staff report be received for information.

CARRIED

I. Unfinished Business

None.

J. Council Reports

Mayor Schooner (written report)

Good evening,

I have a short report tonight which will be nice for a change.

I did want to take this opportunity to inform council the current status of the Strathcona Community Health Network.

A governance group (which I was part of) has been working developing terms of reference, membership criteria and a job description including duties and responsibilities for a SCHN Coordinator. The governance group will change its format to a "Table of Partners" which will include 3 First Nation representatives, 2 SRD reps and 1 Island Health representative. You have been handed attachments that go with my report tonight that includes the posting for the SCHN Coordinator and a call of applications for the "Table of Partners". Please feel free to circulate copies to any interested parties that you know and staff can supply an electronic version if needed. I would like to direct staff to send this bulletins to the Mowachaht Muchalaht First Nation, please.

Co-chairs were selected for the "Table of Partners" with representation from the First Nation Health Council in Nick Chowdhury and Electoral Area Director, Noba Anderson from Cortes. I am appointed to the SCHN by the SRD, but do not have the skill set for the "Table of Partners", but hopefully will be involved in the appropriate sub-committees that will advocate for healthy communities in small and remote areas.

Aside at a "Special Council Meeting" held on August 22nd, Councillor Overton spoke to the possibility of moving the daycare from the recreation center to Captain Meares School. This has been something that council has wanted to investigate for some time and I would support a motion or direction to staff to prepare a report on the viability of such a move, if someone would like to make a subsequent motion once the council reports have been received.

And that is my report for tonight.

Councillor Overton

My report this evening is about of our most well attended events held every year by our own Westview Marina - the 13th annual Salmon Enhancement Derby. This year they raised \$35,745.00 for our Salmon Enhancement Society. As a volunteer and strong supporter of this cause I can't begin to thank John and Cathy Falavolito, their staff plus the many volunteers in our community enough for making this event such a resounding success again. Great top prizes went to Doug Hancock for chinook, Jeff Yamada for coho, Christopher Kleine for cod and Elizabeth Easton, Paul Schultz and Ron Taylor for hidden weights for halibut. The beauty of this event is that you don't have to fish to be a part of it. I met a lot of people who bought tickets to enjoy the dinner, the atmosphere and to support the salmon. That being said, at next year's event I'm offering to buy the first beverage for Mayor and members of Council, so I hope to see you all there. Since this is the only event I've attended without you that is all I have to report.

Councillor Van Solkema:

Good evening Mayor and Council; I have enjoyed the past few months of summer with the reduced meeting schedule. It's given me the chance to get caught up on personal business and to take a short vacation to attend my niece's wedding in the Okanagan. I have sat in on a couple of Area 25 Harvest Committee conference calls conducted by the Department of Fisheries and Oceans. This summer's sport fishing season has certainly presented some questions regarding management of our fish stocks. There is a meeting in Port Alberni in early October seeking inputs from West Coast Vancouver Island interested parties, the results of which will have some weight in the Pacific Salmon Treaty Negotiations. I have noticed on the BC Hydro website that the pending McKelvie Creek IPP has made it to this year's Standing Offer program. This brings it a step closer to the Electricity Purchase Agreement with BC Hydro. I trust we'll be prepared to negotiate a joint use agreement with the proponents of the project as the outcome to report. Significant benefits for Tahsis. It should be noted the project's output has been downsized to 3.6 megawatts from the original 5 megawatt design.

Councillor Bellanger (written report)

Good Evening Mayor and Council, I have to say this summer has gone by way too fast for me as I'm sure it has for all of you. Because of family issues I have spent some time in Nanaimo and I have to say it really makes you appreciate coming home to our quiet little village of Tahsis. I am one to say I love shopping but I'd rather be in the bush any day. There are so many things we do take for granted here and complain about but spending some time in the city where you have to wait forever and you're just a number not a name. So as the days get darker and shorter and wetter I do have to remind myself we live in a beautiful quiet friendly wet coast.

Councillor Taylor

No report.

Overton/Taylor: VOT 314/2016

THAT the Council reports be received.

CARRIED

K. Bylaws

Bylaw No. 587, 2016: Bylaw to Amend the Village of Tahsis Zoning Bylaw No. 176, 1981

Overton/Taylor VOT: 315/2016

THAT the Zoning Amendment Bylaw No. 587, 2016 receive First Reading

CARRIED

Overton/Taylor VOT: 316/2016

THAT the Zoning Amendment Bylaw No. 587, 2016 receive Second Reading

CARRIED

L. Correspondence

1 Ubedam Theatre Society Re: Village Office Second Floor Space

Overton/Taylor VOT: 317/2016

That the Ubedam Theatre Society letter be received.

CARRIED

Staff were directed to research issues related to the viability of public use of the second floor of the Municipal Hall and provide a report to Council.

2 Ted Olynyk, Community Relations Manager Re: BC Hydro Beautification Fund

Taylor/Overton VOT: 318/2016

That the BC Hydro letter be received.

CARRIED

Taylor/Overton VOT: 319/2016

THAT the Village apply to the BC Hydro program for funding to place decorative wraps around BC Hydro service kiosks located in Tahsis.

CARRIED

3 Canadian Cancer Society Re: Endorsement of Smoke and Vape-free Outdoor Public Places in BC

Taylor/Overton VOT: 320/2016

THAT the Canadian Cancer Society letter be received **CARRIED**

4 Greg Moore, Chair, Metro Vancouver Board Re: Mattress and Bulky Furniture Extended Producer Responsibility

Overton/Taylor VOT: 321/2016

THAT the Metro Vancouver letter be received **CARRIED**

M. New Business

Grant-in-aid Re: Free Dental Clinic September 12 & 13th, 2016-

1 Report to Council

Overton/ Van Solkema: VOT 322/2016

THAT the staff report be received **CARRIED**

Overton/ Van Solkema: VOT 323/2016

THAT the grant-in-aid be approved for the Dental Clinic to be held in the Recreation Centre. **CARRIED**

Request to Discontinue Acceptance of Foreign Funds- Report to

2 Council

Overton/Taylor VOT: 324/2016

THAT the staff report be received **CARRIED**

Overton/Taylor VOT: 325/2016

THAT staff be directed to prepare a policy that would set out the acceptable forms of payment for goods and services, fees, levies, etc. from the Village of Tahsis **CARRIED**

3 Tax Exemption: Tahsis Christian Church Society- Report to Council

Van Solkema/Taylor VOT 326/2016

THAT the staff report be received **CARRIED**

Van Solkema/Taylor VOT 327/2016

THAT Council direct staff to not include the property located at 555 S.Maquinna Drive in the proposed 2017 Permissive Tax Exemption Bylaw and tax the property at the Class 8 category rate in 2017. **CARRIED**

4 Tahsis Information Center/ Museum 2016 Statistics: Report to Council

Overton/Bellanger VOT: 328/2016

THAT the staff report be received **CARRIED**

N. Public Input #2

A member of the public raised the issue of constructing a proper structure for the proposed 1937 fire truck.

Public Exclusion

Overton/ Bellanger VOT 329/2016

THAT the meeting be closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation affecting the municipality. **CARRIED**

Recess

Overton/Taylor VOT: 330/2016

THAT the Regular Council meeting recess to go into the in camera meeting

CARRIED

Reconvene

Overton/ Bellanger VOT 337/2016

THAT the Regular Council meeting reconvene at 8:15 PM.

CARRIED

Rise and Report

None

Overton/ Bellanger VOT 338/2016

O. Adjournment

CARRIED

Certified Correct this

20-Sep-16

A handwritten signature in black ink, consisting of a large, sweeping initial 'C' followed by a horizontal line.

Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Regular Council
Date	Tuesday August 2, 2016
Time	7:00 PM
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton
 Councillor Kathy Bellanger
 Councillor Louis Van Solkema

Staff Mark Tatchell, Chief Administrative Officer
 Gabe Gagnier, Director of Infrastructure and Operations
 Amit Sharma, Deputy Finance Officer
 Janet St-Denis, Assistant Financial Officer

Public 1 member of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

New Business: Purchase of 1937 Fire Truck

C. Approval of the Agenda

Overton /Taylor: VOT 267/2016

THAT the Agenda for the July 5, 2016 Regular Council meeting be adopted as amended to include the purchase of the 1937 fire truck under New Business, item # 6.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

None.

F. Adoption of the Minutes

1 Overton / Van Solkema: VOT 268/2016

THAT the Regular Council Meeting Minutes from July 5, 2016 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

None.

I. Unfinished Business

None.

J. Council Reports

Mayor Schooner (written report)

Good evening Council,

Being that it has been almost a month since my last report I will try to keep this as short as possible.

At the 2 Strathcona Regional District Board meetings I have attended the "free parking" at the new hospital campuses came in front of the Board and the following motions were passed: "THAT the Regional District advise the Comox Strathcona Regional Hospital District (CSRHD) that we are supportive of the proposal to provide free parking access to the North Island Hospitals and THAT a public assent process is the most reasonable means of establishing the taxation required to support this service." And in response to the recent CSRHD letter (same one on tonight's agenda): "THAT the Regional District advise the Comox Strathcona Regional Hospital District that it is supportive of the proposal to provide free parking at North Island Hospitals." This possible solution was presented by me, as director, and the CSRHD Board supported my suggestion by giving direction to the CSRHD Chair and staff to approach other regional districts within the hospital catch-basin to see if there was an appetite to share in a possible tax requisition.

The letter on tonight's agenda requesting council's position maybe premature as the Comox Regional District (with the weighed vote at the CSRHD Board) do not see an issue with paid parking at the hospital campus in Comox. Also these are uncharted waters, as the mandate of the Board is governed by the Hospital District Act and that the "The purposes of a regional hospital district are the following: (a) to establish, acquire, construct, reconstruct, enlarge, operate and maintain hospitals and hospital facilities; (b) to grant aid for the establishment, acquisition, reconstruction, enlargement, operation and maintenance of hospitals and hospital facilities. Basically the Board has stayed away from the operational and maintenance side of the equation and this is where the slope gets slippery because once, after a referendum or alternate approval process, if the region decides on a tax requisition to cover the parking costs - what will the province seek from taxpayers other operational expenditures next to cover costs? The challenge here is that taxpayers have and will be paying for the North Island Hospital Projects over the next 10 years and the frustration to ask for more funding though, if shared would be nominal, may not work. I would advise council to agree in principle at this very early stage of development to "free parking" at the 1 hospital, 2 campuses.

Also at the SRD Board it was decided that the Co-coordinator position for the Strathcona Community Health Network (SCHN) would be an in-house position versus a contract position. The position will be funded by Island Health in the amount of \$160,000 over the next 2 years. The hiring of the SCHN Co-ordinator will certainly help with moving this proposed and important service/function forward.

One last SRD business: The Ka:'yu:'k't'h'/Che:k'tles7et'h' First Nations' have advised that Kevin Jules will be our new representative as an observer on the Strathcona Regional District Board and Committee Of The Whole.

Further business saw me invited to a meeting in Tahsis of the Strathcona Food Action Committee where I was able to continue council's advocacy for food security within our village and region. The Committee members were very impressed by "The Local". And kudos to the strong participation by community members Aubrey Stewart and Karli Yanchus for implementing the actions that are generated by this Committee.

I would also like to take this opportunity to thank council, staff and the very , very many Tahsis residents that made Tahsis Days such a success. I am sure we will hear more about the events within the councillor's reports so again my sincere thanks for all the hard work.

Lastly, I would like to report that our CAO, Mark Tatchell and I have met with staff from Comox Strathcona Waste Management. We also met with Romano Blackwell, District Resource Manager for the Ministry of Forests, Lands and Natural Resource Operations and Kathy Lachman from the Ministry of Jobs, Tourism and Skills Training reiterating council's position on current issues.

Thank you for your patience with this long report.

Councillor Overton: (written report)

Good evening Council and Mayor,

It was my honor to be standing at the cenotaph with all of you, Mowachaht/ Muchalaht and Rachel Blaney during the Tahsis Days raising the Mowachaht/ Muchalaht flag. To me it felt like we are finally putting it where it belonged in the first place. Speaking of Tahsis Days great times had by all. I really appreciate our R.C.M.P's sense of humour and participation in our Raft Race and Epic Water Wars. Every event I managed to witness was well attended and I could hear the laughter long before I arrived. I know I've said it before and will say it again Tahsis has the most dedicated hardworking volunteers that I've come across. Sharon Taporowski and Lauren Roth are two that both stand out to me because it was through them I co-ordinated prizes and times for the Raft Race. There are too many for me to name that to me were tirelessly exceptional and helped it all come together to make it such an awesome event. I know the rest of you (Mayor and Council) will be giving a more detailed account of our Tahsis weekend. I'll just say again what a blast, well done everyone involved, and a special thankyou to Lorraine Rowsell for her generous donation in memory of her husband Ed Rowsell to our Raft Race.

Councillor Van Solkema: No report.

Councillor Bellanger (written report)

Good Evening Mayor and Council. It seems like forever since our last council meeting on July 5th. I'm not complaining; I've been enjoying our nice Tahsis weather. Who needs to go to Mexico or Hawaii? Our Tahsis Days went great, a thank you to all who volunteered and worked on making this a great event. Many people in town participated in most of the events which was great to see, not to say it's where I would have been "wink wink". But I did miss not having a beer garden in the hot weather, especially after walking in the parade with Janet and Chuck—He is a hard man to keep up with. I also wanted to say to Public Works: job well done cleaning the roads and beautification, it is noticed by all. I'm hoping by cleaning up the Village and taking pride, some home owners will do the same. Small steps lead to big results. And that's my report for tonight.

Councillor Taylor

No report.

Overton/ Taylor: VOT 269/2016

THAT the Council reports be received.

CARRIED

K. Bylaws

Council Procedural Amendment Bylaw No. 586, 2016

Van Solkema/ Overton VOT: 270/2016

THAT Procedural Amendment Bylaw No. 586, 2016 be adopted

CARRIED

L. Correspondence

1 Unconditional Grant Funding Letter: June 2016 Payment

2 UBCM Re: Booking appointments with MLA's

3

WFP Re: 2016 Forest Stewardship Plan, Public Review and Comment

4 Comox Strathcona Regional Hospital District Re: Parking at the new Campbell River and Comox Valley Hospital sites

5 British Columbia Utilities Commission Re: British Columbia Hydro and Power Authority and FortisBC Inc. Residential Inclining Block Rate Report to the Government of British Columbia

6 RCMP Re: Service Level Commitments

7 Nootka Sound Economic Development Corporation: 2nd Quarter Report 2016

Taylor/ Van Solkema: VOT 271/2016

THAT the Correspondence Items 2, 6 and 7 be received.

CARRIED

1 Unconditional Grant Funding Letter: June 2016 Payment

There was a brief discussion about the Small Communities Grants Program.

Taylor/ Overton: VOT 272/2016

THAT the Unconditional Grant Funding Letter be received.

CARRIED

3

WFP Re: 2016 Forest Stewardship Plan, Public Review and Comment
Their was a brief discussion about the plan.

Overton/Van Solkema: VOT 273/2016

THAT WFP's report be received.

CARRIED

4 Comox Strathcona Regional Hospital District Re: Parking at the new Campbell River and Comox Valley Hospital sites

Taylor/ Van Solkema: VOT 274/2016

THAT we support the free parking in principle.

5 British Columbia Utilities Commission Re: British Columbia Hydro and Power Authority and FortisBC Inc. Residential Inclining Block Rate Report to the Government of British Columbia

There was a discussion about the lack of alternatives to hydro for the residents of Tahsis.

Overton/ Bellanger: VOT 275/2016

THAT this report be received.

M. New Business

1 Water Well Post Completion Review: Report to Council

There was a brief discussion on whether a risk assessment was conducted prior to beginning the water well project and if there was a risk management component built into the project. Staff informed Council that the risk management component will likely be built into the well head protection plan.

Overton/ Taylor: VOT 276/2016

THAT the report to Council be received.

CARRIED

2 Water Meter Status: Report to Council

Staff provided Council with an update on the meter program. There was a discussion about water consumption. Staff was directed to obtain data regarding the Village's water consumption.

Overton/Bellanger: VOT 277/2016

THAT the this report be received.

CARRIED

3 Six Month Budget Review: Report to Council

Overton/ Taylor: VOT 278/2016

THAT the this report be received for informational purposes.

CARRIED

Staff was directed to provide Council with figures on any budget gaps and to also provide some alternatives to close these gaps.

4 Chief Forester's Leadership Team Meeting: Report to Council

Overton/ Bellanger: VOT 279/2016

THAT the this report be received.

CARRIED

5 Write-off of Interest on Delinquent Taxes: Report to Council

Overton/ Taylor: VOT 280/2016

THAT this report be received.

CARRIED

Overton/ Taylor: VOT 281/2016

THAT Council authorize staff to prepare and send the documents to the Inspector of Municipalities requesting a write off of approximately \$3,200.00 of current, delinquent, arrears property taxes, and utilities levied on the properties that have no structure on the property.

CARRIED

6 Councilor Overton: 1937 Fire Truck (verbal report)

Derrick Kasper is interested in selling a 1937 fire truck back to the Village for the price he paid for it (\$3,700).

Taylor/ Overton: VOT 282/2016

THAT staff look into the viability of this purchase, including the cost of a shelter to display the fire truck.

CARRIED

N. Public Input #2

A member of the public raised concern about paid parking being implemented at our rural clinic.

Taylor/ Bellanger: VOT 283/2016

THAT Staff present a Bylaw that will ensure free parking at our clinic.

Public Exclusion

Overton/ Bellanger VOT 284/2016

THAT the meeting be closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation affecting the municipality; 90 (1)(c) labour relations or other employee relations ; 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality and 90 (1) (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

Recess

Overton/ Bellanger: VOT 285/2016

THAT the regular Council recess to go into the in camera meeting.

CARRIED

Certified Correct this

6 September 2016

Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Special Council Meeting
Date	Monday August 22, 2016
Time	10:30 a.m.
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton

Regrets Councillor Louis Van Solkema
 Councillor Kathy Bellanger

Staff Mark Tatchell, Chief Administrative Officer

Public 0 Members of the public.

Call to Order

Mayor Schooner called the meeting to order at 10:30 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Introduction of Late Items

None

Approval of the Agenda

Overton/Taylor: VOT 297/2016

THAT the Agenda for the August 22, 2016 Special Council meeting be adopted as presented.

CARRIED

New Business

1 Tahsis Salmon Enhancement Society Grant-in-Aid: Report to Council

Overton/Taylor: VOT 298/2016

THAT the Report to council be received.

CARRIED

Overton/Taylor: VOT 299/2016

THAT the Grant-in-aid application be approved.

CARRIED

Public Exclusion

Taylor/ Overton: VOT 300/2016

THAT the meeting be closed to the public in accordance with section 90 (1)(g) of the Community Charter- litigation or potential litigation affecting the municipality.

CARRIED

Recess:

Taylor/ Overton: VOT 301/2016

THAT the Special Council Meeting recess to go into the In-Camera meeting.

CARRIED

Reconvene:

Overton/ Taylor: VOT 306/2016

THAT the Special Council Meeting reconvene at 10:40 a.m.

CARRIED

O. Adjournment

Overton/Taylor: VOT 307/2016

THAT the meeting be adjourned at 10:40 a.m.

CARRIED

**Certified Correct this
6th Day of September/ 2016**

Chief Administrative Officer

H1

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Director of Infrastructure and Operations
Date: September 06, 2016

PURPOSE OF REPORT:

To provide Council with options to alleviate the parking conflicts on Princess Victoria View.

OPTIONS/ ALTERNATIVES:

1. Do nothing.
2. Designate the northern leg of the northern portion of Princess Victoria View as a non-highway from the westerly junction of Princess Victoria View and Princess Victoria View to the easterly junction of Princess Victoria View and Princess Victoria View.
3. A combination(s) of any suggestion found in the Discussion.

BACKGROUND:

Parking issues at the northern leg of Princess Victoria View had been brought before Council on several occasions since 2013. Residents have complained of vehicles and boat trailers blocking access and views of residents backing onto the roadway.

DISCUSSION:

There several options are available to alleviate this situation.

With option #2, the removal of highway designation on the northern stub of Princess Victoria View, will eliminate one on the concerns of backing up on a roadway and into an intersection. This action is in violation of the "Motor Vehicle Act". By removing the highway designation this road section would be considered a private access to the three dwellings that front this road. They may continue to use it like a driveway, as they do now and jointly monitor their own activity. As long as they do not block any one from accessing their residence, this solution would potentially work. Under this scenario the Village would maintain the parking restrictions that are existing in the area to minimize any confusion and will install a "private access" sign to be located at each end of the driveway. The cost for signs and installation would be approximately \$200.00.

At a previous Council meeting, creating a separate driveway for each dwelling was discussed. The cost for the driveway is approximately, \$5,000.00. This would eliminate vehicles blocking each other's driveways. The owners of two of the dwellings reside in the U.S. and have not had a chance to voice their concerns since lawn maintenance of the island would become their concern and not the Village's. Staffs also have concerns about the substrata under the green space island. Based on past history an excavation may open voids in the karst and create a larger problem.

Parking is a premium at this location of the Village. With the existing narrow travel portion of the road and minimum shoulders, residents have maintained their own parking arrangement. If parking is removed at one location, it will eventually move further down the block creating a cascading effect. Removing sections of the island may increase parking thus allowing vehicles to maneuver around boat trailers, but it may also be a further sight obstruction. The cost for any of the proposed widening would be approximately \$5,000.00 per hill area.

With the narrowness of the roadway, a 'One Way' road system is another option which may be beneficial should vehicles meet in opposite directions. As mentioned at a previous Council meeting, these roads were built and restricted to vehicles sizes sub Volkswagen Beetle. A "One Way" configuration would be along Princess Victoria View from the westerly intersection of Resolution Road and Discovery Crescent northerly then to a point at the intersection of Resolution Road Princess Victoria View. The Discovery Crescent one way would run from the westerly intersection of Resolution Road and Discovery Crescent southerly then to a point at the east intersection of Resolution Road and Discovery Crescent. The cost of this change would be approximately \$800.00 per side.

POLICY/LEGISLATIVE REQUIREMENTS:

Council may by Bylaw "stop up and close to traffic a highway or a portion of it". This will be used to establish the driveway scenarios. This could be implemented by way of an amendment to the "Village of Tahsis Street and Traffic Regulation Bylaw, No. 29, 1974.

RECOMMENDATIONS:

Option #2 only and maintain the road network status quo until such time as it becomes necessary to implement further traffic changes.

Respectfully submitted:



Gabriel Gagnier ASCT

Director of Infrastructure and Operations

option #2
Recommended

Maquinna Drive

Tipperary Promenade

Princess Victoria View

Remove Highway
Designation

Resolution Road

Resolution Road

OPTION

Maquinna Drive

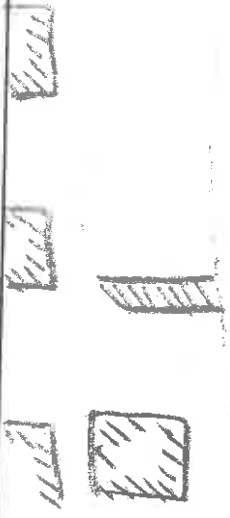
Tipperary Promenade

Princess Victoria View

Create New Driveway

Resolution Road

Resolution Road



Option

Maquinna Drive

Tipperary Promenade

Princess Victoria View



Widen Roadway
Create on Street
Parking

Resolution Road

Resolution Road

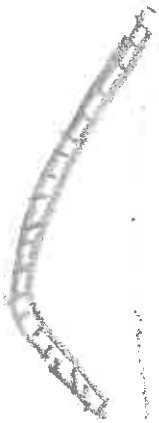
Option

Maquinna Drive

Tipperary Promenade

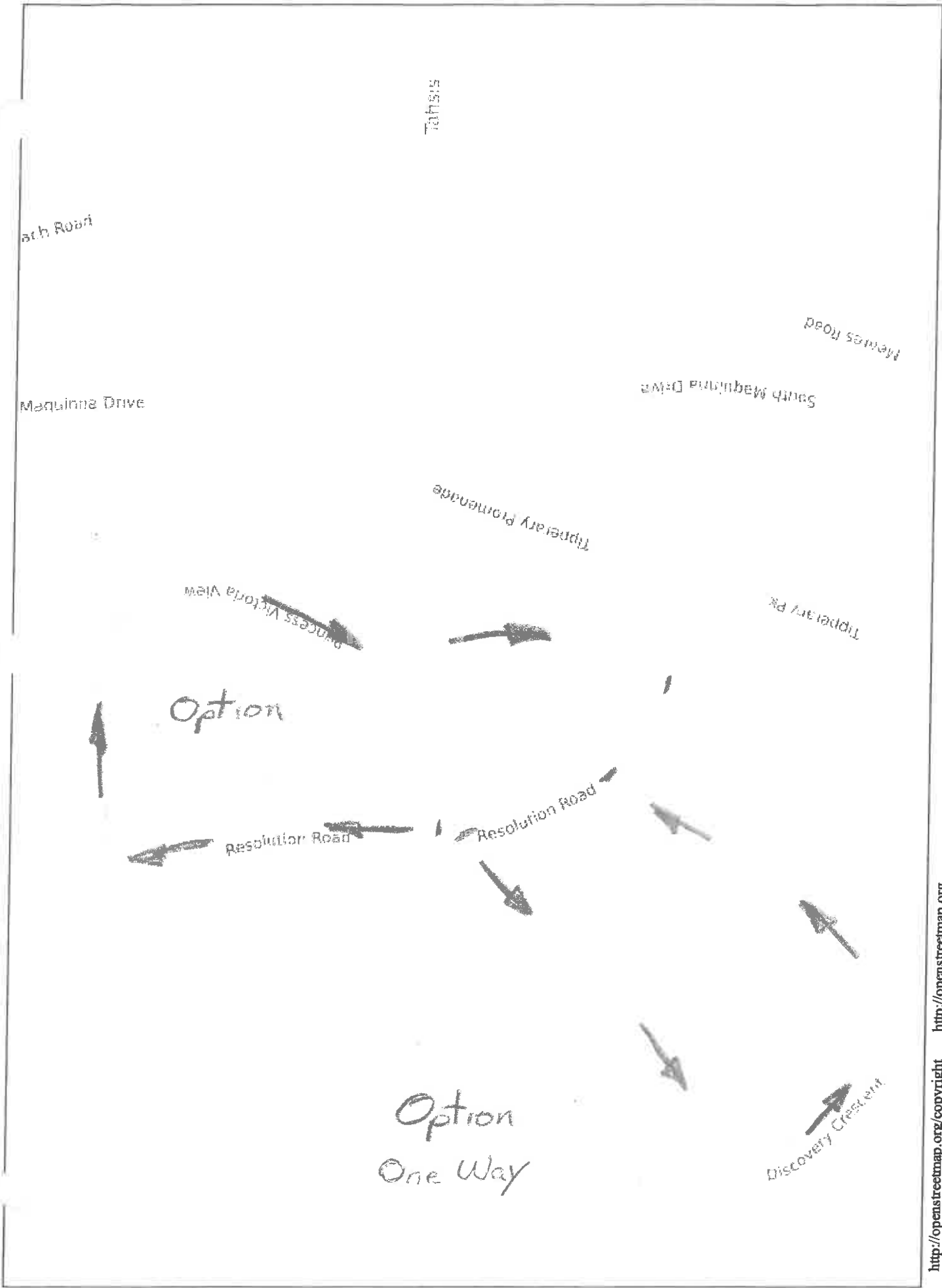
Princess Victoria View

Widen Roadway
Create on Street
Parking



Resolution Road

Resolution Road



VILLAGE OF TAHSIS

42

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: August 25, 2016
Re: 1937 Ford Pumper Truck

PURPOSE OF REPORT:

To provide Council with information regarding the above vehicle to assist Council in considering possible purchase.

OPTIONS / ALTERNATIVES

1. Receive the report for information
2. Receive the report and direct staff to proceed with the purchase and plan for display and use of the vehicle, subject to the advice under the Policy and Legislative Requirements section
3. Receive the report and direct staff to gather additional information.

BACKGROUND:

At Council's August 2, 2016 Regular Meeting, staff were directed to investigate the viability of purchasing a 1937 Ford Pumper Truck being offered for sale by a Tahsis resident.

DISCUSSION:

Vehicle history

The owner does not recall when he purchased the truck but believes it was about 20 years ago. The Tahsis VFD Fire Chief is of the believe that the truck was never used in Tahsis as a fire truck. He believes it was purchased from Zeballos strictly for ceremonial purposes, e.g., parades.

Price

The fire truck asking price is \$3,700.00 which the owner advises is the amount he paid the Village when he purchased it from the Village. Staff were unable to find any records to verify the sale and sale price and the owner has not produced requested sale records.

Staff contacted Glenn Sanders who provides fire related services to the Village. Glenn advised that there is no "blue book" equivalent for collector-era fire trucks or even a common on-line

site for vendors and purchasers. He did provide staff with the names and contact information of fire departments that had purchased collector-era fire trucks.

Staff contacted Dave Ferguson, the administrator for the Cowichan Bay Volunteer Fire Department, which recently purchased a 1938 Seagrave Fire Truck. Mr. Ferguson is the former deputy Fire Commissioner for the Province of British Columbia. He advised that the Cowichan Bay VFD paid over \$9,000.00 for the 1938 Seagrave which is in not as good of a condition as the 1937 Ford, based on the photographs provided to Mr. Ferguson.

Vehicle condition

The vehicle is not currently operating. The owner believes it could be operational with some servicing.

Display, Storage and Maintenance

Members of Council have expressed an interest in purchasing the 1937 fire truck for display and ceremonial purposes. If the Village purchases the truck, the vehicle could be displayed outdoors potentially using the Village's marquee tent on an interim basis. During the late fall to spring months, the truck should be stored indoors. Longer term, staff could prepare plans for a more permanent display shelter with signage. Also, staff would need to prepare policy and procedures regarding the use and maintenance of the vehicle.

Insurance and Risk

The vehicle is not currently insured. If purchased the Village would add the vehicle to the Village's equipment and maintenance policy. If the vehicle is intended to be driven on municipal roads, vehicle insurance and registration would be required.

The risks and considerations in purchasing the vehicle are:

- No record of vehicle ownership by the current owner
- Operating condition of the vehicle (unknown)
- On-going maintenance and operating costs (unknown)
- Identifying a source of funds for the purchase (see below)

Opportunities

- The vehicle is being offered at a competitive price based on advise as per above.
- It would be an addition to the Village's Museum and could be an attraction to draw visitors to the Museum.
- It could be used for Village celebrations like Tahsis Days

POLICY/LEGISLATIVE REQUIREMENTS:

Should Council approve the purchase one potential source of funds is the Fire Hall Reserve Fund which was created through the adoption of Bylaw No. 400, 1996. Council should note, however, that the bylaw limits Fire Hall Reserve Fund expenditures as follows:

“Moneys in the Reserve Fund shall only be used for expenditures for, or in respect of land, buildings and machinery and equipment for the purpose of providing a fire hall”

Staff would recommend amending the bylaw if Council wishes to utilize this fund for the purchase.

FINANCIAL IMPLICATIONS:

The Fire Hall Reserve Fund has a balance of \$586,508.00 based on the 2015 audit. The Village will likely be proceeding to purchase a new fire truck this fiscal year. The new fire truck will cost approximately \$320,000.00 plus tax.

If Council chooses not to fund the purchase from the Fire Hall Reserve Fund (and none of the other statutory reserve funds would be appropriate for this type of purchase), then the purchase funds would need to be found within the Village’s general operating accounts. Staff would not recommend purchasing the vehicle from general operating funds.

RECOMMENDATION:

Option 2

Respectfully submitted:



Mark Tatchell
Chief Administrative Officer

TAHSIS DAYS 2016 REPORT

This year letters were sent out in the tax notices and to the various businesses the Village of Tahsis has accounts with. We had a great response and received many items for event prizes and the Silent Auction as well as cash donations totaling \$1860. Event planners also raised funds for cash prizes for their events; Parade - \$315 and Raft Race - \$290. Some events had an entry fee that in turn was awarded to the top placing winners.

The donated prizes, some purchased prizes and cash prizes were distributed to nearly all of the participants in the events. The children were especially thrilled to receive their \$5 envelopes, ice cream certificates and toys that were awarded. This year we gave it all back.

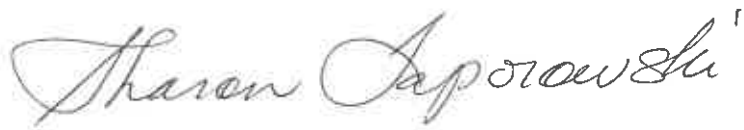
The weather for Tahsis Days couldn't have been better (well maybe a little less wind during the Duck Race). All the events were really well attended by locals, visitors and the many homeowners, that now make Tahsis their second home. There were lots of children here for the weekend and it was so great to see them having such a good time.

SILENT AUCTION

This year we had 33 items or packages for the Silent Auction with an estimated value of \$2515.00. Twenty five of those items were donated by local residents, property owners, businesses and Societies. Businesses from Gold River and Campbell River and, the movie producer of "A Place of Many Winds", donated the remainder. This year No items were purchased with donated funds. Total funds raised from the bids were \$1203.50. (Last year Silent Auction proceeds were \$1068.00 after purchasing items for \$211.00) As the majority of items tend to go for under their value, we had decided to not to purchase items for the Auction. It seems to have been a good choice. A list of the donations and successful bids has been posted at the Rec Centre.

The event planners and all the volunteers did such a great job in making Tahsis Days such a wonderful weekend. I can't thank them enough for all they did. Thank you to Village staff all worked hard to bring it all together and looking good. Thank you to all those who participated in any way, every little bit helped to make this a successful weekend. Thanks to everyone for coming out and taking part in the festivities. Thank you!

Sharon Taporowski

A handwritten signature in cursive script that reads "Sharon Taporowski". The signature is written in a dark ink and is positioned below the printed name.

Recreation Centre Supervisor

Tahsis Days Funding and Distribution

APROXIMATE VALUE of donations \$2515	SILENT AUCTION	BIDS \$1203.50	Funds deposit to VOT \$1203.50
FUNDS RAISED & DONATIONS	EVENT	PRIZES	BALANCE
\$100 direct to event	PARADE 1 ST	\$100	NIL
\$75 direct to event	PARADE 2 ND	\$75	NIL
\$50 direct to event	PARADE 3 RD	\$50	NIL
\$60 direct to event	PARADE BEST RAFT	\$60 (WATER BLASTERS)	NIL
\$30 direct to event	PARADE BEST AUTO	\$30	NIL
(TOTAL \$315)	PARADE	(TOTAL PAID OUT \$315)	NIL
\$290	RAFT RACE 1 ST	\$300	-\$10
	RAFT RACE 2 ND	\$200	-\$210
See below Cash Donations	RAFT RACE 3 RD	\$100	-\$310
CONSOLATION PRIZES Donated Prizes-value \$582 Purchased Prize value \$578.75	RAFT RACE 4 TH – 7 TH	APROXIMATE VALUE 196 24	386 554.75
(\$600) CASH + 196+ 24 donated & purchased	RAFT RACE	PAID \$600 + 196 +24 donated & purchased	
CASH DONATIONS \$1180 from VOT + \$40 cash (465+115+600+20+20) (CHILD PRIZES \$5 FOR PARTICIPANTS) PLUS 1 ST - \$20 2 ND -\$15 3 RD -\$10 FOR: ZUCCHINI RACE	-RAFT RACE -GROUP SCAVENGER HUNT -TUG –O-WAR ADULT -TUG –O-WAR KIDS -CHILD SCAVENGER -WATER SPORTS -CHILD BIKE DECOR -ZUCCHINI RACE -JELLO	-\$310 \$200 \$150 \$65 \$85 \$130 \$65 \$145 \$70	\$910 \$710 \$560 \$495 \$410 \$280 \$215 \$70 NIL BALANCE
PRIZE DONATIONS APROXIMATE VALUE Balance 386	-GROUP SCAVENGER HUNT -TUG –O-WAR ADULT -TUG –O-WAR KIDS -JELLO -BOCCE BALL	VALUE – 70 VALUE – 30 VALUE – 40 VALUE – 47 VALUE – 164	316 286 246 199 \$5 Value of prizes BALANCE for 201

Balance of Cash donations at VOT office \$640	Purchases: Prizes – Master Card Supplies- Master Card	\$578.75 \$158.20	\$61.25 -\$96.95 over budget \$77.99 value of prizes left for 2017
PRIZES PURCHASED 554.75 VALUE balance (Gift Certificates, toys & miscellaneous prizes) Also participants chose from last year's left over prizes, 2015 (no price estimate)	-GROUP SCAVENGER HUNT -TUG –O-WAR ADULT -TUG –O-WAR KIDS -CHILD SCAVENGER -WATER SPORTS -CHILD BIKE DECOR -ZUCCHINI RACE -JELLO -BOCCE BALL	\$160 GIFT CERTIF. \$80 G.C. + \$40 Value \$15 G.C.+ \$16.80 " \$54 G.C. + \$19 " \$9.90 + \$29.16 " \$21 G.C. + \$11.20 " \$10.50 G.C. + \$ 28 " \$24.50 G.C. + 11.20 " \$22 Value	394.75 314.75 282.95 209.95 170.89 138.69 100.19 64.49 77.99 Value of Prizes for 2017
SUPPLIES PURCHASED \$158.20	ZUCCHINI RACE- \$66.79 JELLO EATING - \$20.01 MAIL OUT - \$71.40	\$158.20	
INDEPENDENT FUND RAISERS/EVENTS	ATTENDANCE APROXIMATE #	All events were well Attended, good times	GREAT WEATHER!
Dinner & a Movie	13	Mom & Dad get a break	And the kids too!
A PLACE OF MANY WINDS – MOVIE UBEDAM THEATRE	37	A little history and great coastal sites.	A great start to the Tahsis Day celebrations
BOOK EXCHANGE LITERACY SOCIETY	50 +	Lots of books moving In and out.	And a lot went out to start up a fresh exchange
BINGO - LIONS	37	Great turn out	If you're lucky- Bingo!
PANCAKE BREAKFAST UBEDAM THEATRE	60-65	The way to start the morning!	Someone else' cooking is always better!
LIONS BBQ	100	Busy times-Lunch	Always time for a burger
DUCK RACE	SOLD OUT	Slow run, too windy	But eventually made it

OUTDOOR MOVIE	30	Great late night bunch	And good movie too
PANCAKE BREAKFAST B.C. AMBULANCE	55 +	Another great start to the day!	Tasty treat
FOODFEST	51 +	6 ENTRIES/8 COOKS	Great job by all!
SLUGFEST	30	Snacks, crafts, games,	Story, drinks & SLUGS
TAHSIS VOL. FIRE RESCUE ASSOC. BBQ	115	Made it just under the weather...yummy	It is all about timing
ROCK THE DOCK	FULL HOUSE	DOCKS WERE ROCKIN	Music playing
OCEANVIEW CAFE	Time to order dinner	LOTS OF TAKE-OUT	Yum, busy night
SUMMARY:			
TOTAL DONATIONS			
SILENT AUCTION ITEM VALUE \$2515.00	BIDS \$1203.50	LOST VALUE \$1311.50	DEPOSIT BALANCE \$1203.50
CASH \$2465.00		SPENT PRIZES /SUPPLIES \$2561.95	OVER -\$95.96 PURCHASED PRIZE VALUE BALANCE FOR 2017
VALUE OF DONATED PRIZES \$ 582.00		VALUE PRIZES HANDED OUT \$547.00	PRIZE VALUE BALANCE FOR 2017 \$35.00
CASH PRIZE DONATED BACK FOR CHILDREN'S PROGRAM /SUPPLIES \$110	PROGRAM DONATION \$110		FOR DEPOSIT \$110

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Strathcona
REGIONAL DISTRICT



Strathcona Community Health Network

Employment Opportunity

STRATHCONA COMMUNITY HEALTH NETWORK COORDINATOR

The Strathcona Community Health Network (SCHN) was formed in 2015 and consists of a diverse group of stakeholders from across the Strathcona Regional District that would like to work collectively to address the social determinants of health within the region.

The SCHN is seeking a qualified individual to fill the term position of **Strathcona Community Health Network Coordinator**. The Coordinator is the conduit that builds and fosters healthy and connected people and places across the Strathcona Regional District. The Coordinator is the primary contact for the Network and undertakes a range of tasks to provide support and leadership to the SCHN. The individual must be a motivated self-starter with excellent communication and relationship building skills in order to facilitate the development of the SCHN and move the network towards tangible action.

The SCHN Coordinator has a dual reporting responsibility to the Co-Chairs of the SCHN and to the Strathcona Regional District as the employer. This is a part-time (25-30hrs) two-year term position funded by Island Health. The hourly rate of pay is \$30-36 per hour to a maximum salary of \$46,875 plus cash-in-lieu of benefits.

A detailed job description, outlining the duties and qualifications for this position is available online at www.strathconard.ca. If you are interested in this exciting opportunity please forward your cover letter, resume, and copies of the certificates and/or diplomas required for the position in confidence via email to: corporate@strathconard.ca.

Applications will be accepted until 12:00 noon on September 23, 2016.

We thank all applicants in advance for their interest, however only those under consideration will be contacted.

Strathcona Regional District
301-990 Cedar Street
Campbell River BC V9W 7Z8
250-830-6700
www.strathconard.ca



STRATHCONA COMMUNITY HEALTH NETWORK COORDINATOR

JOB SUMMARY

The role of the Strathcona Community Health Network (SCHN) Coordinator is to build the capacity of the network and move the network towards collective action that will address the social determinants of health in the region. The Coordinator will be the *conduit* that builds and fosters healthy and connected people and places within the region. The Coordinator provides leadership in facilitating regional partnerships and projects and works to promote and advocate on behalf of the network as well as being the primary contact and providing administrative support to the SCHN.

The SCHN Coordinator has a dual reporting responsibility to that of the Strathcona Regional District (SRD) as the employer, and directly to the Co-chairs of the SCHN.

DUTIES & RESPONSIBILITIES:

- Coordinate and oversee operations of the network to strengthen the capacity of the network and move the network towards tangible actions and outcomes
- Develop, implement and lead strategic and operational planning; including tracking and monitoring progress through monthly and quarterly reporting
- Facilitate and organize meetings of the SCHN and stakeholders in conjunction with the network Co-Chairs. This includes the preparation and distribution of agendas and documenting meeting minutes
- Prepare and manage budget; provide written and financial reports on a monthly basis
- Manage correspondence, communication and promotion of the network, including the use of social media and website
- Provide leadership and actively seek out opportunities to secure partnerships, funding and other resources that will work towards securing the long-term sustainability of the network
- Undertake activities to raise awareness and maintain a public profile for the SCHN, while developing and promoting working relationships with the public and stakeholders

- Procure and manage goods and services contracts (i.e. meeting facilitators, catering, and professional consultants) as required
- Lead work with volunteers
- Develop and promote collaborative, healthy working relationships with partners, stakeholders, and government agencies to achieve SCHN aims
- Evaluate improvement processes and identify opportunities to improve effectiveness and make recommendations to the SCHN regarding all aspects of governance
- Use collaborative asset-based community development approaches that ensure regional voices are represented
- Provide support to other SCHN Coordinators and the Community of Practice

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Demonstrated knowledge of population health and determinants of health, and experience analyzing qualitative and quantitative research studies to directly inform strategic and/or policy direction
- Proven ability to coordinate and facilitate public participation, community development processes and quality improvement methodologies
- Demonstrated facilitation, oral and written communication and presentation skills
- Proficient in digital engagement for communication, information gathering and decision making
- Collaborative communication style that supports individuals/groups to achieve optimum collaboration and cultural safety
- Highly organized and well-developed oral and written communication skills
- Knowledge and experience with local Aboriginal culture and communities in the Strathcona region
- Ability to carry out functions within a culturally safe manner
- Experience in event planning and coordination
- Project management experience
- A sound understanding of systems thinking
- Strong conflict resolution, critical thinking and problem-solving skills including the ability to ascertain the 'real issue' and facilitate a respectful, healthy dialogue that builds on ideas/thoughts
- Proven team player that can follow a system and protocol to achieve a common goal
- Self-starter with an ability to work independently, energetic, passionate, innovative, collaborative

- Ability to work a flexible work schedule including some weekends and evenings, and travel to remote communities within the region as required
- Ability to foster and promote good public relations
- Ability to promote positive change
- Familiarity with local government regulation, operations and procedures as well as provincial/federal and First Nations health systems would be desirable
- Ability to maintain confidentiality on all sensitive matters and to deal tactfully and effectively with elected officials, senior staff, media and members of the public
- Ability to multi-task, set priorities effectively, time manage and problem solve, including early identification of issues/problems that may arise, with an awareness of when to elevate issues as appropriate

MINIMUM QUALIFICATIONS AND EXPERIENCE:

- Post secondary degree in community development, public health, social sciences, planning, public or business administration or a related field or an equivalent combination of education, skill and experience
- Three to five years recent related experience in community development and health or the equivalent combination of education and experience
- Valid Class 5 BC Drivers Licence



VILLAGE OF TAHISIS

BYLAW No. 587, 2016

BEING A BYLAW TO AMEND THE VILLAGE OF TAHISIS ZONING BYLAW NO. 176, 1981

WHEREAS it is deemed to be in the public interest to amend the off street parking provisions of the Village of Tahsis Zoning Bylaw No. 176;

The Council of the Village of Tahsis, in open meeting assembled, enacts the following amendment to Zoning Bylaw No. 176 as follows:

Part 6 SUPPLEMENTARY REGULATIONS

6.7 Off-Street Parking

- 5)
 - a) All off street parking is to be provided at no cost, except where approved by a resolution of Council; and
 - b) The Village may charge for parking at public parking lots at the Tahsis boat launch and at other locations, subject to Council approval by resolution.

Citation

1. This bylaw may be cited for all purposes as the "Zoning Amendment Bylaw No. 587, 2016."

READ a first time this	6 th	day of September, 2016
READ a second time this	6 th	day of September, 2016
READ a third time this	20 th	day of September, 2016

Reconsidered, Finally Passed and adopted this 4th day of October, 2016

MAYOR

CORPORATE OFFICER

I hereby certify that the foregoing is a true and correct copy of the original Bylaw No.586, 2016 duly passed by the Council of the Village of Tahsis on this 2nd day of August, 2016.

CORPORATE OFFICER

L1

August 26, 2016

Stephanie Olson
P.O. Box 150
Tahsis, BC V0P 1X0

Dear Tahsis Mayor and Council:

The Vancouver Island Regional Library plans to move to the school in winter of 2017 and will leave the space on the second floor of the village office empty. On behalf of Ubedam Theatre Society, Tahsis' community theatre group, I am writing to express our interest in this space for rehearsal and production purposes. We would use it for a fall and a spring production. Tahsis Artisans' Coop would like to use it for their summer gift shop. The space, at times would be available for other artistic events: author talks, movie showings, musical concerts.

We realize this is not a simple question but would like an opportunity to negotiate for the use of this space. If you give the go ahead for negotiations, we would be glad to speak to whomever you delegate.

Yours truly,

Stephanie Olson
olson.stephanie2009@gmail.com

Subject: FW: BC Hydro - Beautification Fund

From: Waddell, Lisa [mailto:Lisa.Waddell@bchydro.com]
Sent: Friday, August 19, 2016 4:11 PM
To: Jude Schooner
Cc: Mark Tatchell
Subject: BC Hydro - Beautification Fund

August 19, 2016

Mayor Jude Schooner
Village of Tahsis

Dear Mayor Schooner and Council:

Annually, BC Hydro budgets \$1 million to support municipal beautification projects. Municipalities wanting to place existing overhead distribution lines underground or to place decorative wraps on BC Hydro service kiosks are welcome to apply for funding.

Additional details regarding the Beautification Fund and application form can be found at the following website: www.bchydro.com/beautification

If you are considering a beautification project, an application form must be submitted by **October 1st, 2016** with a description of the project, a map showing the extent of the project and an explanation of the project's objectives. Proposals for Beautification Fund participation should be submitted electronically through: beautification@bchydro.com.

Once BC Hydro has reviewed the applications, each applicant will be asked to confirm intent to fund two-thirds of the project's estimated cost. This confirmation must be received by **November 15th, 2016**. Successful applicants will be notified by the end of January 2017. All accepted projects must begin within the fiscal year that they are approved and be completed within 12 months.

Sincerely,

Ted Olynyk
Community Relations Manager
Vancouver Island-Sunshine Coast
Phone: 250-755-7180
ted.olynyk@bchydro.com



Canadian Cancer Society
Société canadienne du cancer

23

August 12, 2016

Her Worship, Mayor Schooner of Tahsis
977 South Maquinna Drive
Tahsis, BC V0P 1X0

Dear Mayor Schooner and Tahsis Council,

On behalf of the Canadian Cancer Society, BC and Yukon, we are writing to invite the Village of Tahsis to endorse the Society's recommendation that the BC government expand the scope of BC's *Tobacco and Vapour Products Control Act* to prohibit use in outdoor public places province-wide. We recommend that the province prohibit smoking and vaping at patios, parks, playgrounds and beaches, and include guidelines for post-secondary campuses.

We know that many BC municipalities are in favour of amendments to provincial tobacco legislation, as evidenced by the 68 communities currently sheltered with municipal or regional district tobacco bylaws, along with Resolution B92, endorsed by UBCM in 2012. Presently, a report is underway to evaluate the successes, issues and costs associated with BC's tobacco bylaws.

More than 1 million British Columbians in 125 communities do not have bylaws that prohibit smoking in outdoor public places. This patchwork contributes to tobacco-related health inequities; across the province, smoking rates in the various health service delivery areas vary from a low of 8.9% to a high of 33.6%. This exposure differential contributes to both health inequities and a larger provincial economic burden. In BC, the annual economic burden attributed to tobacco is \$2 billion.

In addition to protecting citizens from second-hand smoke exposure, smoke and vape-free outdoor places support people who want to quit smoking and provide positive role modeling for children and youth. A comprehensive provincial policy would help change social norms about tobacco use and provide equitable protection from second-hand smoke and vapour. Effective tobacco control measures save lives, financial resources and are vital to protecting the integrity of BC's healthcare system.

The Society believes that preventing half of all cancers is within our grasp and together we can support the vision to stop cancer before it starts. We ask that you send us your endorsement (found on the back side of this letter) to protect the health of your community members, and all British Columbians, by October 31, 2016.

Sincerely,

Megan Klitch
Tobacco Lead
Canadian Cancer Society, BC and Yukon

Jenny Byford
Advocacy Lead
Canadian Cancer Society, BC and Yukon



Canadian Cancer Society
 Société canadienne
 du cancer

Endorsement of Smoke and Vape-free Outdoor Public Places in BC

Smoke and vape-free outdoor public places legislation would prohibit smoking and vaping in BC’s outdoor public places, including restaurant and bar patios, playgrounds, parks and beaches, with ministry guidelines legislated for post-secondary campuses. “Smoking” would include burning a cigarette or cigar, or burning any substance using a pipe, hookah pipe, lighted smoking device or electronic smoking device, with some exemptions for the ceremonial use of tobacco in relation to traditional aboriginal cultural activities.

- Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places, as outlined above.

Or

- Our community endorses a requirement in British Columbia for smoke and vape-free outdoor public places, as outlined above, but with the following modifications (please list):

Name of Community: _____

Name of Mayor (or representative): _____

Title: _____

Signature: _____

Date: _____

Name, phone and email for community contact: _____

The names of communities that endorse this policy will be shared with the provincial government and may be used in communications with stakeholders and mass communications. Endorsement letters will be received by Megan Klitch, Tobacco Lead, Canadian Cancer Society, BC and Yukon Division, until October 31, 2016 via fax, email or mail.



PREVENT CANCER THROUGH HEALTHY PUBLIC POLICY

Key Facts

- Tobacco is a major health issue that needs the attention of political leaders.
- Almost 70 BC communities and three-quarters of BC's population are sheltered from tobacco modeling and exposure in outdoor public places. More than one million British Columbians remain unprotected.
- The Union of BC Municipalities supports smoke-free outdoor public places.

Rationale for outdoor smoke and vape-free policy

Protection from second-hand smoke

Secondhand smoke is extremely toxic. Studies of particulate matter have shown that in an outdoor setting, second-hand smoke can be as concentrated as in an indoor setting. Children experience greater impacts from second-hand smoke due to their developing immune and respiratory systems. Every year, more than 800 Canadians who don't smoke die from second-hand smoke exposure.

Increase motivation to quit smoking

People who smoke tend to respond to restrictions by cutting back or quitting. The majority (85.7%) of British Columbians do not smoke. Of the minority who do smoke, two-thirds want to quit and are looking for tools to help them. Several studies have shown that when smoking bans have been implemented, smokers have chosen to quit or cut back and that smoke-free patio regulations may help former smokers avoid relapse.

Equitable access to clean air for all British Columbians

To date, 68 communities in BC are sheltered by tobacco bylaws with stronger protections than BC's *Tobacco Control Act*. Approximately three quarters of these communities fall within the Lower Mainland and Southern Vancouver Island. Outside of these boundaries, more than 1 million British Columbians in 125 communities, many of which are rural and remote, remain unprotected from tobacco related exposure and role-modelling.

Recommended bylaws prohibit smoking and vaping:

- on restaurant and bar patios
- on city-managed properties: parks, playgrounds, trails, plazas, beaches, playing fields, recreation facilities and venues
- within a buffer zone of 7.5 metres of the above mentioned, as well as the doors, windows and air intakes of public buildings



Positive role modelling

Tobacco use is started and established primarily during adolescence. Since most smokers start before the age of 18, it is important to model healthy behaviours. Youth who do not see adults smoking or vaping will be less likely to view these as normal social behaviors and, thereby, are less likely to start themselves.

Consistency can improve compliance

With universal provincial policy and broad awareness measures, BC residents and tourists will be more aware of smoking restrictions. Research tells us that when people understand what tobacco restrictions are in place and why they have been implemented, they are more likely to comply, and are also more likely to speak up, encouraging others to comply. Evaluations have found that the fear of compliance issues exceeds the actual number of compliance issues that occur.

Canadian precedent

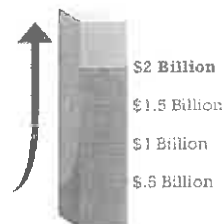
The majority of Canadian provinces and territories ban smoking on bar and restaurant patios and a growing number have recently expanded restrictions to other public outdoor places. Ontario, for example, banned smoking on restaurant/bar patios, playgrounds and sports fields, effective January 1, 2015. Smoking behaviour and exposure to secondhand smoke decreased within the first year of implementation at all affected venues, and compliance was perceived to be moderate to high with variations observed by the type of outdoor venue.

Public Support

A 2013 Angus Reid poll conducted on behalf of the Canadian Cancer Society revealed the following support for smoke-free places policy by British Columbians:

- **Bar and restaurant patios:** 66% of adults and 79% of youth
- **Children’s playgrounds:** 91% of adults and 96% of youth
- **Parks and beaches:** 66% of adults and 80% of youth

Preventable risk factors such as tobacco use and exposure cost \$2 billion per year in BC.





COPY

Office of the Chair
Tel. 604 432-6215 Fax 604 451-6614

JUL 18 2016

File: CR-12-01
Ref: SD 2016 Jun 24

The Honourable Mary Polak
Minister of Environment
PO Box 9047, Stn Prov Govt
Victoria, BC V8W 9E2
VIA EMAIL: env.minister@gov.bc.ca



Dear Minister Polak:

Re: Mattress and Bulky Furniture Extended Producer Responsibility

At its June 24, 2016 regular meeting, the Board of Directors of the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') considered a report on issues related to mattress recycling and disposal in the Metro Vancouver region and adopted the following resolution:

That the GVS&DD Board:

- a) *write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and*
- b) *copy all municipalities and regional districts in the Province on the letter.*

The Province of B.C. has been a leader in implementing extended producer responsibility (EPR) programs for a broad range of products, including most recently packaging and printed paper, has improved the management of many products in British Columbia. Responsibility for recycling these products has been shifted from municipalities to producers, convenient systems have been put in place for recycling of materials that may create negative environmental impact, and producers are now considering the full-life cycle impacts of their products by implementing design changes.

Building upon the success of current EPR programs, Metro Vancouver believes that it is important to move forward with the implementation of EPR programs for mattresses and bulky furniture. Mattresses and other furniture are specifically identified in the Canadian Council for Ministers of the Environment Canada-Wide Action Plan for EPR as targets for new EPR programs by 2017. The Ministry of Environment has previously communicated its intent to implement EPR programs for mattresses and bulky furniture by 2017.

An estimated 165,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. An additional 32,000 mattresses and 59,000 bulky furniture items are picked up by municipalities, either through illegal dumping clean-up programs or large item pick-up programs. Recycling generates significant energy

savings and greenhouse gas benefits, but at significant cost to taxpayers. Metro Vancouver estimates the cost to regional taxpayers of illegal dumping clean-up and bulky items pick-up programs for mattresses and bulky furniture to be as high as \$5,000,000 per year.

Establishing an EPR program for mattresses and bulky furniture would result in a number of benefits:

1. The cost for collection and recycling of mattresses and bulky furniture would be incorporated into the price of the items rather than being funded by municipal taxpayers.
2. Variability in commodity markets would not impact the potential for recycling mattresses.
3. Mattress production could be changed or alternatively innovative recycling systems could be implemented to manage hard-to-recycle products such as pocket-coil mattresses
4. Mattresses could be recycled by businesses and residents free of charge, reducing the potential for illegal dumping

Within the last year or so, new mattress EPR programs have launched in California, Connecticut and Rhode Island. Given a common pool of mattress and bulky furniture brand owners operating in the United States and Canada, this is a key time to begin moving forward to include these product categories in the *B.C. Recycling Regulation*.

We thank you in advance for your consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the implementation of this and other EPR programs. Please feel free to contact me to discuss further, or have your staff contact Andrew Doi of the Solid Waste Services Department.

Yours truly,



Greg Moore
Chair, Metro Vancouver Board

GM/PH/sw

cc: All Municipalities and Regional Districts in the Province of BC

Encl: "Mattress Recycling Update" Report to GVS&DD Board dated June 24, 2016 (Doc# 17939528)

To: Zero Waste Committee

From: Sarah Wellman, Senior Engineer, Solid Waste Services

Date: May 26, 2016 Meeting Date: June 9, 2016

Subject: **Mattress Recycling Update**

RECOMMENDATION

That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
- b) copy all municipalities and regional districts in the Province on the letter.

PURPOSE

The purpose of this report is to update the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') Board on issues related to mattress recycling in the region and seek direction to write the Minister of the Environment to request that the Province implement an EPR program for mattresses and other bulky furniture.

BACKGROUND

At its April 27, 2012 meeting, the GVS&DD Board adopted the following resolution:

That the Board request the Chair to send a letter to the Provincial Government highlighting the importance of implementing an Extended Producer Responsibility program for mattresses and other large furniture items.

The Board Chair's letter is attached (Attachment 1) along with the response from the Ministry of Environment (Attachment 2).

In 2014, Maple Ridge submitted the following UBCM resolution requesting an EPR program for mattresses:

2014 B97: Maple Ridge

WHEREAS the Province is transitioning responsibility for end-of-life management of goods to industry through the use of product stewardship program as governed by the BC Ministry of Environment Recycling Regulation;

AND WHEREAS there is currently no product stewardship program for used mattresses and improperly discarded mattresses have to be disposed of by local government at taxpayers expense:

THEREFORE BE IT RESOLVED that UBCM request the provincial government to require industry to develop a product stewardship program to adequately address end-of-life management of waste mattresses.

This resolution was endorsed by UBCM, and received the following response from the Ministry of Environment:

The Ministry of Environment supports UBCM's request to include waste mattresses under future product stewardship programs to ensure the costs associated with managing these commonly discarded products are transferred to the producers responsible. In fact, the Ministry has committed to meeting the targets set out in the Canadian Council of Ministers of the Environment's (CCME) Canada-wide Action Plan for Extended Producer Responsibility (EPR) programs – including those for construction and demolition materials, furniture (including mattresses, hide-a-beds, etc.), textiles, carpets and appliances by 2017. BC continues to lead all jurisdictions in this regard. Continued efforts in the Lower Mainland to collect and recycle these items are encouraged as they will not only support waste diversion, but will help establish this industry as a proven entity and inform future consultations regarding the upcoming EPR program for mattresses.

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations with the remainder delivered directly to the mattress recyclers either by private industry, private pick up services, or by municipalities that offer collection services and/or pick up illegally dumped mattresses.

In 2011, the *Tipping Fee and Solid Waste Disposal Regulation Bylaw* (Tipping Fee Bylaw) was changed to ban mattresses from disposal due to operational impacts and to encourage mattress recycling. Mattresses are received at Metro Vancouver transfer stations for \$15 per unit to pay for the cost of recycling the mattresses.

Due to challenges recycling pocket coil mattress springs, in 2015, the Tipping Fee Bylaw was amended to provide a \$25 discount per tonne at the Waste-to-Energy Facility for loads containing more than 85% metal in recognition of the value of the metal in loads, and also to help reduce costs for mattress recyclers with no recycling alternative for these pocket coil springs.

At the September 10, 2015 Zero Waste Committee directed staff to report back to the Committee on:

the effectiveness of the mattress surcharge

MATTRESS AND OTHER BULKY FURNITURE DISPOSAL AND RECYCLING

The past practice of disposing of mattresses commingled in the waste stream was operationally challenging due to the bulkiness of mattresses, which makes them difficult to handle during waste pickup and transport. Their low density makes them undesirable landfill material, and the springs have a tendency to impact landfill and transfer station equipment (e.g. puncture hydraulic systems). Removal of mattresses from the waste stream has helped reduce maintenance on transfer station and landfill equipment.

The majority of the mattresses collected at transfer stations are recycled. In mattress recycling there are secondary markets for the steel of the innerspring unit, the polyurethane foam, the cover (toppers), the cotton, and the wood. According to the May 2012 CalRecycle Study “Mattress and Box Spring Case Study: The Potential Impacts of Extended Producer Responsibility in California on Global Greenhouse Gas (GHG) Emissions”, mattress and box spring recycling and component reuse generates significant energy and greenhouse gas benefits.

Pocket coils are difficult to recycle, as it is challenging to separate the metal from the fabric. Metro Vancouver is currently accepting pocket coil mattresses at the Waste-to-Energy Facility, and recovers the metal for recycling.

Up until recently, there were three private companies in the region recycling over 160,000 mattresses. Metro Vancouver’s disposal ban on mattresses has been key in the development of this industry. With declining metal prices mattress recycling companies have faced economic challenges because historically metal was the primary revenue source from recycling mattresses.

As of May 2016, one of the recycling companies, Recyc-Mattress, stopped accepting mattresses. Without an EPR program in place for mattresses, the net costs for mattress recycling must be charged to residents, businesses and the public sector dropping off mattresses for recycling. Over the last two years, Metro Vancouver’s drop-off costs at the private recycling facilities have increased from \$9 to \$13 per unit. Metro Vancouver has maintained drop-off fees at \$15 at transfer stations despite the increased recycling costs to reduce the potential for illegal dumping.

With the temporary closure of Recyc-Mattress, there have been more discarded mattresses than the local capacity for recycling. As a result, Metro Vancouver is temporarily stock-piling some mattresses, and may need to send some mattresses to landfill. This issue highlights the need for an EPR program for mattresses to stabilize the recycling capacity in the region regardless of commodity prices.

Other bulky furniture such as couches are recyclable in the same manner as mattresses, and these products are also a challenge from a disposal perspective due to their bulk and the presence of springs. The cost of recycling couches is approximately \$30 – \$45 per unit. If an EPR program for mattresses and bulky furniture was put in place, couches and other bulky furniture could be banned from disposal, dramatically increasing recycling of these products and reducing impacts on the disposal system.

Illegal Dumping

Illegal dumping is an ongoing concern in the region. It causes environmental, health and social impacts, and is a considerable resource and financial burden on governments, businesses and residents. In particular, municipalities often bear the majority of costs associated with reactively cleaning up and disposing of abandoned waste.

Despite the availability of recycling programs provided by Metro Vancouver and the private sector, illegal dumping of mattresses is common in the region.

The resident’s principal barriers to mattress recycling in the region include:

- difficulty and cost of transporting mattresses to transfer stations or appropriate recyclers,
- recycling fee charged when a customer drops off a mattress, and

These barriers contribute to continued incidents of illegal dumping in many member municipalities.

An estimated 10,000 mattresses and 16,000 other pieces of large furniture are abandoned each year in the region with an average municipal unit cost for collection of \$50 per unit (includes labour, and transportation), which leads to a cost of approximately \$1,300,000 per year for member municipalities.

Anecdotally, the highest portion of abandoned mattresses occur in urbanized areas with a transient population near apartment complexes or multi-family dwellings. In these areas, many residents do not own vehicles, rely solely on public transportation, or own small vehicles not suitable for transporting large and bulky mattresses.

It is uncertain as to the relative impact of recycling fees compared to transportation barriers in determining the number of illegally dumped mattresses. Drop-off revenues for mattresses at Metro Vancouver and City of Vancouver transfer stations equal approximately \$900,000 per year, and cover most of the cost of recycling these mattresses. Reduction or elimination of these fees is unlikely to eliminate illegal dumping and as such reduction or elimination of fees would result in a net cost. Drop-off fees could be eliminated if an EPR program for mattresses is put in place.

Large Item Pick-Up Programs in the Region

Many municipalities have implemented large item pick-up programs as a way to reduce incidents of illegal dumping. These programs are generally available only to residences served by municipal garbage collection. There are a combination of various features in member municipalities' programs, including the types of materials collected, pick-up limits, housing types serviced, collection frequency, collection fee, etc. Approximately 22,000 mattresses and 43,000 pieces of furniture are picked up through large item pick-up programs each year.

EPR Program for Mattresses

There is urgent need for an EPR program for mattresses and other bulky furniture in the region. Lack of an EPR program increases the potential for illegal dumping of these items and transfers costs to municipalities that must pick-up illegally dumped items. In many cases municipalities incur additional costs by offering large item pick-up programs at no cost to residents to reduce the potential for illegal dumping. Recent changes to commodity markets have reduced the economic viability of local mattress recycling businesses and may result in the requirement to landfill recyclable mattresses. The Ministry of Environment has previously communicated that they targeted implementing an EPR program for mattresses and bulky furniture by 2017. The typical timeframe for EPR programs to be implemented following a change to the Recycling Regulation is approximately 18 months, and as such, even if a change to the Recycling Regulation is made in 2016, it could be 2018 before a program is in place. It is important to highlight to the Ministry of Environment the urgent need to proceed with an EPR program for mattresses and other bulky furniture.

ALTERNATIVES

1. That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
- b) copy all municipalities and regional districts in the Province on the letter.

2. That the Zero Waste Committee receive the report titled "Mattress Recycling Update", dated May 26, 2016 for information and provide alternate direction to staff.

FINANCIAL IMPLICATIONS

If the Board approves Alternative 1, correspondence will be sent to the Minister of Environment to advocate for an EPR program for mattresses and other bulky furniture.

SUMMARY/CONCLUSION

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. Mattress recycling generates significant energy and greenhouse gas benefits, and reduces Metro Vancouver's operational and maintenance costs when compared to disposal. A mattress recycling fee is collected by Metro Vancouver at the transfer stations, and paid to mattress recyclers to help cover the cost of dismantling and recycling mattress components.

Many municipalities have developed large item pick-up programs to reduce the incidences and costs associated with illegal dumping.

An EPR program for mattresses and bulky furniture is urgently needed, as changes to commodity markets have reduced the economic viability of local recycling businesses and may result in the requirement to landfill potentially recyclable mattresses. Lack of an EPR program increases the potential for illegal dumping of these products and transfers costs to municipalities. There is a need to continue to urge the Minister of Environment to address this ongoing issue and to introduce an EPR program for mattresses and other bulky furniture and therefore staff recommend Alternative 1.

Attachments and References:

Attachment 1: Letter from Chair Moore to Minister Terry Lake, dated June 19, 2012

Attachment 2: Letter from Minister Terry Lake to Chair Moore, dated December 11, 2012

17939528



metrovanancouver

4330 Kingsway, Burnaby, BC, Canada V5H 4G8 604-432-6200 www.metrovanancouver.org

Office of the Chair
Tel. 604-432-6215 Fax 604-451-6614

JUN 19 2012

File: CR-24-03-EPR
RT: 3960

The Honourable Terry Lake
Minister of Environment
PO Box 9047, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister ~~Lake~~: TERRY

Re: Acceleration of an Extended Producer Responsibility (EPR) Program for Mattresses and Large Upholstered Furniture

As part of the Canadian Council of Ministers of the Environment (CCME) Canada-wide Action Plan for EPR, all provinces committed to implementing a program for furniture, including mattresses, by the Phase II target of 2017.

The leadership demonstrated by the Province, Metro Vancouver and others, has created a robust recycling industry for mattresses and large upholstered furniture, with three processors located in the Lower Mainland. With the recent emergence of this local recycling industry, Metro Vancouver implemented a ban on the disposal of mattresses at regional disposal facilities in January 2011. A \$20 per mattress fee was charged to cover the costs of collection, transportation and processing. In 2011, over 125,000 mattresses were recycled into their wood, metal, foam, and fibre components, leading to over 70 green jobs added in this recycling sector. These valuable natural resources were reused and/or recycled thereby avoiding the disposal of these materials in landfills and the extraction of new natural resources.

While this initiative has been an overwhelming success from an environmental perspective, the combination of the ban and the \$20 per unit fee has resulted in the unintended consequence of illegal dumping by a minority of individuals unwilling to pay a fee for responsible management of products at the end of their useful life. As a result, municipalities incur significant costs to responsibly manage these products, as opposed to the manufacturers, producers, distributors and retailers who do not currently bear the full environmental cost to manage their products.

We ask that the Ministry of Environment amend the Recycling Regulation to include mattresses and large upholstered furniture and accelerate the implementation of this EPR program to 2015. This request to accelerate EPR implementation is explicitly stated in action 1.1.10 of our Integrated Solid Waste and Resource Management Plan which was approved last year. The infrastructure and regulatory structure already exists in Metro Vancouver and could be easily extended throughout the Province.

We thank you in advance for your kind consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the acceleration of this and other EPR programs. Please feel free to contact me to discuss this matter further, or have your staff contact Andrew Doi, Environmental Planner, at 604-436-6825.

Yours truly,



Greg Moore
Chair, Metro Vancouver Board

GM/PH/ad



Reference: 171883

DEC 11 2012

Greg Moore, Chair
and Directors
Metro Vancouver Board
4330 Kingsway
Burnaby BC V5H 4G8

Dear Chair Moore and Directors:

Thank you for your letter of June 19, 2012, regarding the acceleration of an extended producer responsibility (EPR) program for mattresses and large upholstered furniture in British Columbia (BC). I apologize for the delay in responding.

As you may know, BC has recently been recognized for its leadership position on EPR. BC has more EPR programs than any jurisdiction in Canada and is further advanced towards fulfilling its Canadian Council of Ministers of Environment Canada-wide Action Plan (CAP) for EPR.

A date for the addition of mattresses and large upholstered furniture to the Recycling Regulation has not been set at this point in time. Ministry of Environment staff are currently actively engaged on the implementation of the packaging and printed paper product category under the Recycling Regulation. Further product additions to the Regulation will be addressed in priority sequence.

The Ministry's 2011/12 – 2013/14 Service Plan highlights our commitment to the CAP for EPR. The CAP recommends that EPR programs be implemented by 2017 for construction and demolition materials, furniture, textiles, carpets and appliances, including ozone-depleting substances. We are making every effort to meet these 2017 targets, and I would like to assure you that mattresses and large upholstered furniture will be included in future discussions.

I would like to acknowledge and commend Metro Vancouver for extending, as documented in action 1.1.3 under Goal 1 of the Metro Vancouver Integrated Solid Waste and Resource Management Plan, the offer to provide staffing support and partner with the Ministry to help advance EPR in the province. This offer of support has the potential to assist in steering waste diversion activities in a manner that will ultimately eliminate waste or effectively manage it as a resource.

...2

Ministry of
Environment

Office of the
Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

Telephone: 250 387-1187
Facsimile: 250 387-1356

I see the recent Memorandum of Understanding (MOU) on EPR between Metro Vancouver and the Ministry as a promising start to Metro Vancouver's commitment to advance EPR in collaboration with the Province and I encourage the use of the MOU as the mechanism to capture opportunities where Metro Vancouver and the Province can work together to develop new EPR programs.

If you have any further suggestions for the development of EPR programs, or any questions about the content of this letter, please do not hesitate to contact Ms. Meegan Armstrong, Head of Industry Product Stewardship in the Ministry of Environment, at 250 387-9944 or by email at Meegan.Armstrong@gov.bc.ca.

Thank you again for writing.

Sincerely,

A handwritten signature in cursive script, appearing to read "T. Lake".

Terry Lake
Minister of Environment

August 25, 2016

Village of Tahsis
Box 219
Tahsis, B.C.

Attention: Mayor & Council,

The Share a Smile Society is once again coming to Tahsis with their mobile dental clinic to offer free dental work to the residents of Tahsis. This will be their 4th year of services in Tahsis.

I am asking that we approve the free use of the common room for their set up and dental clinic on September 12th & 13th. We have provided the Recreation Centre free of charge for the past 3 years.

Thank you for your consideration.



Sharon Taporowski,
Recreation Centre Supervisor

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Recreation Centre Supervisor
Date: September 06, 2016

PURPOSE OF REPORT:

To seek Council approval of the Grant-in-Aid application from the Share a Smile Society for the Free Dental Clinic.

OPTIONS/ ALTERNATIVES:

1. Approve the grant-in-aid application.
2. Approve the application with amendments.
3. Do not approve the application.

BACKGROUND:

Share a Smile Society is a Registered Not for Profit Charity dedicated to providing dental care and instruction to remote Canadian and International communities where such services are lacking.

DISCUSSION:

The Share a Smile Society is applying to use the Recreation Centre common room on September 12th & 13th 2016.

POLICY/LEGISLATIVE REQUIREMENTS:

The Grant-in-Aid Guidelines are attached for Council's information.

FINANCIAL IMPLICATIONS:

The approximate cost estimate of the revenue the Village would forego if this application is approved is set out below:

Room rental 17 hours @ \$5/hr \$85

RECOMMENDATIONS:

Option 1

Proposed resolution: "That Council approve the Grant-in-Aid application from the Share a Smile Society.

Respectfully submitted:

A handwritten signature in cursive script that reads "Sharon Taporowski".

Sharon Taporowski

Recreation Center, Supervisor

Free Dental Clinic

Tahsis Rec Centre

285 Alpine View

(250) 934-6344

EVERYONE WELCOME

September 12th & 13th

Monday 10:00am – 5:00pm

Tuesday 9:00am – 5:00pm



Dental Hygiene, Fissure Sealants, IST (long term temporary restorations) & Dental Health Education available for children and adults

First come, first serve – no appointments required

Priority given to urgent cases



Share a Smile Society is a Registered Not for Profit Charity dedicated to providing dental care and instruction to remote Canadian and international communities where such services are lacking. There is no charge for any of the dental service and everyone is cared for, regardless of ability to pay. Donations are gratefully accepted and insurance claims can be submitted to help offset the expenses of the mobile clinics. The volunteers are not compensated for their time and pay for the supplies, transportation, equipment and food on their own or with the help of donations.



VILLAGE OF TAHSIS

GRANT-IN-AID PROGRAM GUIDELINES

Submit Applications to: **Village of Tahsis**
977 South Maquinna Drive
Tahsis, BC
V0P 1X0

-----GUIDELINES-----

1. Organization
 - Group must be non-profit
 - Group need not be a registered society
 - Group must be based in Tahsis with the programs benefiting primarily Tahsis residents
 - Group may only submit one application per year

2. Program/Activity/Event
 - Is available for both capital and operating expenses
 - Must enhance the well being of our community
 - Must promote volunteerism
 - Must not duplicate services that fall within the mandate of a senior level of government
 - Must not be a part of a Provincial or National fund raising campaign

3. Program/Activity/Event Categories
 - a) SEED GRANTS: For groups in their formative stages of development. Grant shall not exceed 50% of the established costs and is available only once for this purpose.

- b) SPECIAL PROJECTS: For groups staging a special event or activity. Grant shall not exceed 50% of the established cost.
 - c) SPECIAL CAPITAL EXPENDITURE: For groups to purchase necessary capital items. Grants shall not exceed 25% of the capital cost. Groups may include in kind contributions of labour and material to support their 75% matching support.
 - d) ONGOING OPERATING COSTS: up to 100% of annual costs to partner with organization in providing support to community.
 - e) IN KIND SUPPORT: Provides Village services and facilities to groups in lieu of direct funding
4. Applications must be fully completed. Incomplete applications will be rejected. The submission must address all requests outlined in the Village's application form
5. **Accountability**
For financial grants, within 12 months of award notification, a full accounting of expenditures relating to the grant-in-aid must be submitted to the Village office. Any grant funds unused for the intended purpose must be returned to the Village. Failure of a group to justify expenditures will disqualify any future consideration for a grant-in-aid. The Village may take additional action it deems appropriate to reclaim unused funding or to reclaim funding that was not used as requested and approved in the grant-in-aid application.

It should be noted that Council reserves the right to accept or reject any applications as is deemed appropriate in meeting the best interests of the community. As applications usually exceed the grant-in-aid funding that is available, not all groups who submit complete applications may be able to be funded.

Application requests for programs that will have been completed before the grants are awarded will normally not be considered except for extra-ordinary circumstances and solely at the discretion of Council.

Questions regarding the grant-in-aid policy and guidelines can be directed to the Village office at (250)934-6344.

M2

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Deputy CFO
Date: July 28, 2016
Re: Request to Discontinue Acceptance of Foreign Funds

PURPOSE OF REPORT:

To request that Council direct Staff to create a policy regarding acceptance of foreign funds as a method of payment for goods and services, fees, taxes, etc. from the Village of Tahsis

OPTIONS / ALTERNATIVES

1. Direct staff to prepare a policy that would set out the acceptable forms of payment for goods and services, fees, levies, etc. from the Village of Tahsis.
2. Continue to accept foreign funds, as a method of payment.

BACKGROUND:

The Village currently accepts foreign funds (as of now, exclusively US funds) from 10 taxpayers. This causes administrative problems and staff time to administer. As we have neither a bank in Tahsis nor a US denominated operating account, foreign deposits must be kept in safekeeping and manually deposited at the Village's bank account in Campbell River. Once deposited, Staff must back-date the deposit and reverse any penalties and/or accrued interest. This entire process requires continuous monitoring of the Village's operating account, and causes confusion for the taxpayer because payment processing can take up to 30 days. This year proved to be particularly vexing, as some cheques were processed through the Bank of Montreal's collection process, which took over a week to negotiate the US money orders/cheques. Staff has also encountered individuals who wish to pay for parking using US funds. Since we do not offer an exchange rate, we must accept foreign cash at par- which frustrates the payor.

Staff recommends that a policy be created to specify that the Village of Tahsis only accepts Canadian funds for payment of all goods and service, fees, taxes, etc. Gold River, for example, has a similar policy.

With respect to tax payments, the proposed policy would need to be communicated to all taxpayers, to remit their payments (money wire, bill payment from a Canadian financial institution, etc.) in Canadian funds.

POLICY / LEGISLATIVE REQUIREMENTS:

1. None

FINANCIAL IMPLICATIONS:

1. Reduction of administration costs to process foreign payments

RECOMMENDATION:

Direct staff to prepare a policy that would set out the acceptable forms of payment for goods and services, fees, levies, etc. from the Village of Tahsis.

Respectfully submitted:

19-Aug-16

X



Amit Sharma
Deputy Chief Finance Officer
Signed by: shaami

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: August 23, 2016
Re: Tax Exemption – Tahsis Christian Church Society

PURPOSE OF REPORT:

To provide information to Council in relation to tax exemption for property owned by the Tahsis Christian Church Society.

OPTIONS/ALTERNATIVES

1. Receive the report and direct staff to not include the property located at 555 S. Maquinna Drive in the proposed 2017 Permissive Tax Exemption Bylaw and tax the property in 2017.
2. Receive the report and direct staff to include the property located at 555 S. Maquinna Drive in the proposed 2017 Permissive Tax Exemption Bylaw.
3. Receive the report and direct staff to collect further information and report back to Council.

DISCUSSION:

Section 220 (1) of the *Community Charter* exempts from tax:

“a building set apart for public worship, and the land on which the building stands, if title to the land is registered in the name of

- the religious organization using the building
- trustees for the use of that organization
- a religious organization granting a lease of the building and land to be used solely for public worship”

Section 224 (1) of the *Community Charter* grants a municipal council the authority to exempt land or improvements or both from taxation in relation to property surrounding a building for public worship.

In 2015 the Tahsis Christian Church located at 555 S. Maquinna was destroyed by fire. Only the foundation remains. The church building footprint essentially matches the property boundary so there is only a very small area of land that surrounds the church building foundation. The Church has not been rebuilt since the fire. The property is owned by the

Tahsis Christian Church Society which has six directors. The society's status is "active" according to BC Registry Services.

BC Assessment advises that the church building (and the land it sits on) is no longer exempt from taxation under s. 220(1) as set out above. As there is no building which is intended for public worship, the statutory exemption no longer applies.

In past years the Tahsis Permissive Tax Exemption Bylaw included the Tahsis Christian Church Society for the full value of the property (all land and improvements). As noted above, only the land surrounding a church building is subject to a permissive tax exemption.

As the church building is not tax exempt, there does not appear to be the authority to grant a permissive tax exemption to the surrounding land.

POLICY / LEGISLATIVE REQUIREMENTS:

Community Charter

FINANCIAL IMPLICATIONS:

Subject to Council's direction, in 2017 the property would be assessed as a Class 8 property and taxed accordingly. In 2016, the property was assessed at \$30,600.

RECOMMENDATION:

Option 1

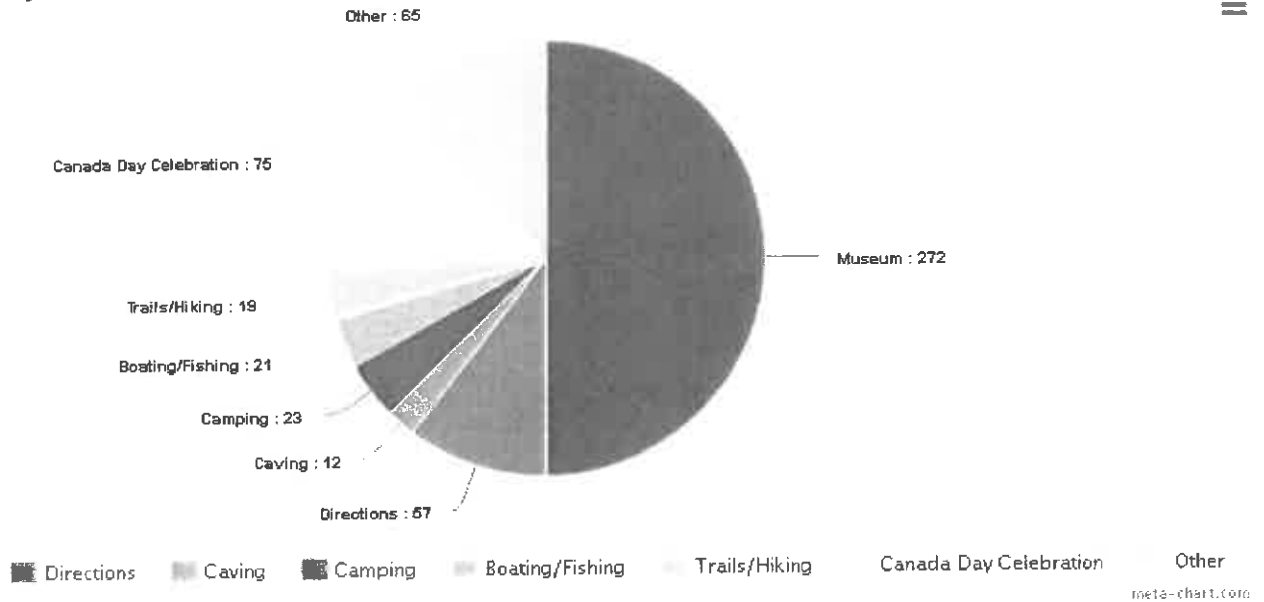
Respectfully submitted:



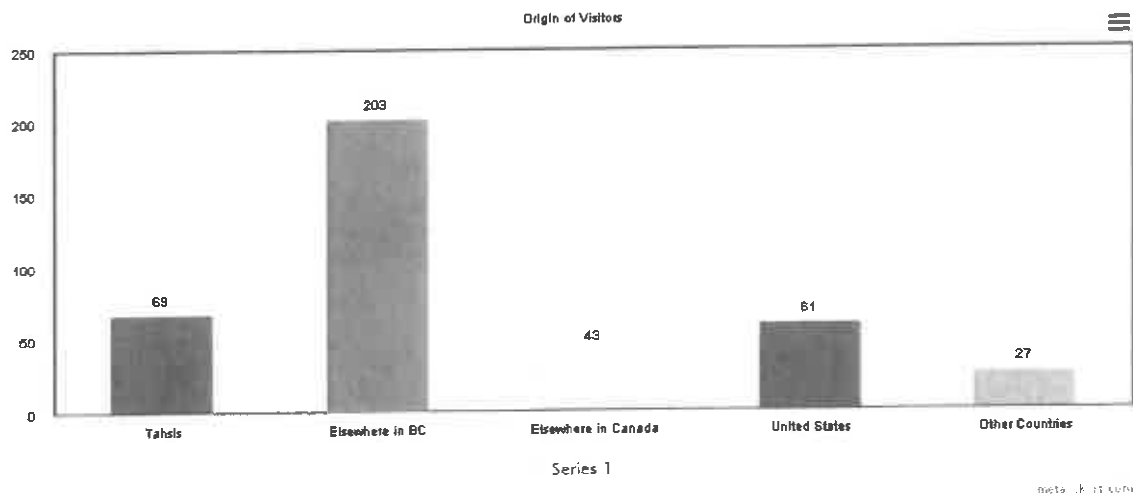
Mark Tatchell
Chief Administrative Officer

Tahsis Visitor Information Centre Attendance Report

The Tahsis Information Centre has had a total of 567 visitors as of August 25th, 2016. 48% of all visitors came in to view the museum, and 75 visitors came to celebrate Canada Day. Most visitors came later in the day, with only 2 guests entering before 9:00 AM.



Visitors came from 11 different countries, including Australia, South Korea, and Germany. 47% of visitors came from British Columbia, while only 12% of visitors were Tahsis residents.



Completed By Andrea and Marion Howell